MEMORANDUM FOR 99 FSS/FSR
432 MSG/CC
99 FSS/FSR (IN TURN)

FROM: (Private Organization)

SUBJECT: Request for Liability Insurance Waiver

1. The members of (Private Organization) have been briefed and understand the DAFI 34-106, *Private Organizations Program*, requires private organizations to buy and maintain adequate insurance for protection against public liability and property loss or damage claims which may arise from activities of the organization or its members.

2. The activities of our organization include: fundraisers/activities (list fundraisers that organization intends to execute. Stating, "only fundraising" is not sufficient").

3. The members of the organization have been briefed and understand that this waiver does not make the government responsible if damage claims arise from the activities of the organization or its members. If this waiver request is approved, it is understood that the organization and individual members can be held jointly and severally liable for damage claims arising out of the activities of the organization.

4. Because these activities involve only minimal risks or loss or damage, on behalf of the membership, I request the 432 MSG/CC waive the insurance requirement. The members of the organization understand that the commander may still require liability insurance for specific events that involve a greater risk of injury or damage.

FIRST M. LAST [DO NOT INCLUDE RANK]
President, Private Organization

1st Ind, 432 MSG/CC

MEMORANDUMFOR (Your Private Organization Name)

Approved/Disapproved.

ROBERT D. CURRAN, Col, USAF
Commander, 432d Mission Support Group