

CHAPTER 5 – RECREATIONAL VEHICLE STORAGE

5.1. Location: Two RV storage areas are located at Nellis Air Force Base (NAFB) Area III, north of The Desert Eagle RV Park (FamCamp) and adjacent to the Military Working Dog Section and Armed Forces Guard building. One additional storage area is located at Creech Air Force Base (CAFB) next to Security Forces Military working dog section. All locations are available for use on a 24-hour-a-day basis and are considered long term storage (3 months or more).

5.2. Definition. The term recreational vehicle refers to equipment such as boats and paddle craft on trailers, travel trailers, self-propelled motor homes, horse trailers and utility trailers. Recreational vehicles such as off-road motorcycles, snowmobiles, truck campers, wave runners and four wheelers, if stored on a trailer are eligible storage items. POVs are also eligible for storage but must be operational or stored on a trailer.

5.3. Outdoor Recreation (FSWO) Responsibilities: FSWO will control and assign storage spaces; collect fees, deposit funds and prepare required documentation for submission to 99 FSS/FSR; maintain records of all vehicles stored within the storage area; conduct required security checks of the storage area; and ensure RV patrons maintain their RV in a state of acceptable appearance during the period of storage and secure the RV storage area gates during and after each use.

5.4. Procedures: FSWO staff will enforce rules set-up locally and approved by the ODR Director contained in this OI and posted locally.

5.4.1. Assignment of storage spaces are on a space available basis in accordance with the following priority list. Priority 1-5 can obtain a space at any time, if available. If spaces are limited, priority 5 will be eligible for spaces at a day/time dictated by ODR staff, approved by the ODR Director. A waitlist may be created if spaces are limited. Further details can be obtained by calling the ODR office.

5.4.1.1. Priority One. Active duty military members residing in base housing/quarters.

5.4.1.2. Priority Two. Active duty members permanently assigned to base or the Las Vegas area and residing off base.

5.4.1.3. Priority Three. Active duty military members assigned temporary duty on NAFB.

5.4.1.4. Priority Four. Dependents of active duty members residing in the Las Vegas area, whose sponsor is serving an overseas tour.

5.4.1.5. Priority Five. All other eligible patrons outlined in AFI 34-101 to include Retired members of military services and DoD/NAF civilian/contracted employees. Veterans with VA access must obtain a DBIDS card thru Security Forces before placing a reservation.

5.4.2. Ensure patrons desiring to store their RV in the storage area report to the ODR office. Initial space assignment and vacating has to be performed in person. Prior to assigning a storage space, ensure they accomplish the following:

5.4.2.1. Present a valid DOD ID card and meet eligibility requirements listed in para 5.4.1. Any items being stored must be owned by the patron listed on the contract.

5.4.2.2. The storage area will contain only RVs, as defined in paragraph 5.2. Patron and ODR staff will conduct a visual inspection of the item to determine eligibility, verify size requirement and suitability to be stored before being assigned an RV storage space.

5.4.2.3. Ensure all items to be stored have comprehensive insurance and registration. ODR staff will verify initial insurance and registration. It is the patron's responsibility to maintain current insurance and registration throughout the life of their storage needs.

5.4.2.4. Patron completes the FSWO recreational vehicle storage registration contract in person at ODR. FSWO will maintain and dispose of this form in accordance with AFMAN 37-139, Records Disposition Schedule. Patrons must contact ODR, 652-2514, with any change to their storage space information (for example, a new phone number, e-mail address, mailing address or change in vehicle). This will assist in keeping the FSWO RV storage contract updated with current contact info in the case that ODR needs to contact patron.

5.4.2.5. FSWO will issue an access card and collect a non-interest bearing deposit of \$20. If a patron becomes delinquent in paying their rental fee, FSWO will deny access by deactivating the access card. In cases of a lost card, a new card can be issued with an additional deposit. Deposit is

forfeit for any lost and/or broken cards.

5.4.2.6. The patron must come into ODR when an RV is permanently removed from storage so FSWO can make the storage space available for assignment to another patron. At that time, ensure return of the access card and refund any deposit. FSWO will also use the deposit to pay any delinquent rental fees.

5.4.3. Ensure each RV patron:

5.4.3.1. Takes all possible measures to secure equipment to prevent theft and remove all items easily pilferable, such as batteries and spare tires.

5.4.3.2. When entering the storage area, pull forward after the gate opens, stop and wait for the gate to close; then proceed into the lot. This will keep all unauthorized individuals out of the area.

5.4.3.3. Does not perform major maintenance on RVs in the storage area. Patrons may perform minor maintenance, such as changing tires that can be accomplished within one hour, provided such maintenance does not create an unsightly appearance.

5.4.3.4. Maintains their RV space in an acceptable standard of appearance at all times. Polices the RV and its adjacent area. Removes trash, refuse and equipment not associated with the use and operation of the RV before the item is stored. Does not store any loose items such as boxes, crates, gas cans, batteries, wood, paint, tires or any other miscellaneous items adjacent to or under the RV in the storage space. All items must maintain fully inflated tires.

5.4.3.5. Parks only the vehicle designated on FSWO RV storage contract and reports any changes in the RV status to FSWO. Max of 6 RV storage spaces per household, if available. Max of 1 item per space. 60' pull-thru spaces are a max of 2 items, such as a trailer and tow vehicle.

5.4.3.6. Does not allow others to use their storage space and/or lease their space to a third party. Once the space is not needed on a continuous basis, patron must vacate their space in person with FSWO.

5.4.3.7. Are aware that failure to comply with the provisions of this OI could result in the revocation of the patrons current and future RV storage privileges on NAFB and/or CAFB.

5.5. Fees: Fees and Charges are established and approved by the NAF Advisory Council.

5.5.1. Payment: Patrons will pay their fees to FSWO on a monthly basis thru the Air Force Orbital automatic payment system. Fees are due on the 1st of each month and are late after the 15th. Patrons must have a credit card on file with FSWO listed on their contract to process with the Air Force Orbital automatic payment system. All previously grandfathered annual accounts will take effect beginning FY21.

5.5.2. Payment for RV storage is from 1-31 days of the current month. Patrons will be charged the monthly rate upon obtaining a space during the current month.

5.5.3. Refund Policy: No refunds are issued for vacating earlier than the end of the current month.

5.5.4. Late Fees: The late fee is \$25 (as of 1 JAN 2020) for each space, per month that is delinquent. If a patron is more than 30 days delinquent, their access card will be deactivated until the account is brought current.

5.5.5. Impound: All patrons are subject to an impound fee of \$50 should FSWO for any reason, remove items from patrons rental space to our impound area.

5.6. Delinquent accounts: Access card will be deactivated after 30 days of non-payment. After 60 days, a certified letter will be sent to the address on file. After 90 days, any items remaining in the storage space will be considered abandoned and towed/disposed of at patron's expense. Patron is responsible for maintaining up to date contact information with the ODR office.

5.6.1. Once an item is towed out of the RV storage lot, ODR will have no authority to assist in recovering towed items from any tow company. All further interaction will be directly with the tow company. Patron's storage eligibility will be revoked and can only be reactivated at the approval of the ODR Director/FSW Flight Chief.